HOW TO SET UP AN EXAM

USER GUIDE
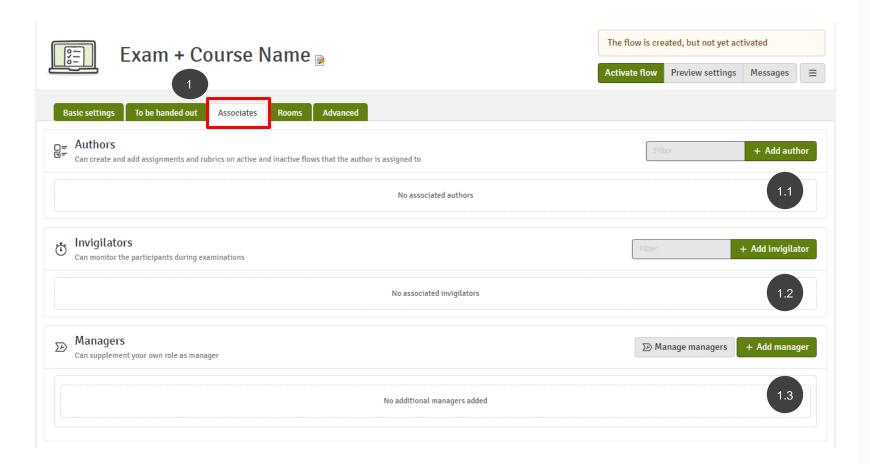
WISEflow

NOVA SCHOOL OF
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Step 2.3: Add managers

How to set up a test
ADD MANAGERS

Adding of Managers

In order to add managers, you should:
1. Select the option **Associates.**

On the window that appears you should select if you wish:
1.1. To insert authors, to identify the creator of the assignment;
1.2. Add invigilators to oversee the exam;
1.3. Add managers to control and oversee the management of the exam.