

Mastering Your Career Course

Mastering Your Career course

Mastering Your Career (MYC) is a mandatory course worth 2 ECTS with **five mandatory sections**.

Please check requirements by section. In order to pass this course **you will need to fulfill them all**.

The course is held by Careers @ Nova SBE team with external invitees and organizations.



Five Mandatory Sections

- Career Interview & Industry reflection
Until April 15th
- Virtual Career Fair
23rd Feb
- Career Workshops
Feb – Mar
- Career Events
Feb – April
- CV Checkpoint – VMock
Until April 29th



Requisites

To pass MYC Course

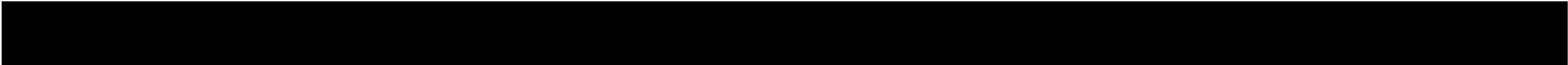
*All requisites must be fulfilled during the spring semester.

Section	When	What	Requisite	Enrollment
Career interview & Industry reflection	Until April 15 th	Career interview with an experienced professional, working in an industry of your preference, and a reflection conclusion about the mentioned industry	Students must send their report until April 15.	Students must upload the assignment on Moodle.
Virtual Career Fair	Feb 23 rd	Involving more than 40 organizations, the main goal is to promote closer interaction between Employers and all students from Nova SBE.	Mandatory for students to attend at least 2 Talks during the Career Fair.	Students have to attend this activity by registering in Vfairs. Attendance will be provided by the Vfairs platform.
Career Workshops	Feb-Mar	Workshops organized and held by the Careers @ Nova SBE, with internal and external facilitators/speakers, with career-related topics.	Mandatory to attend 1 Career Workshop in the Spring semester of their Masters.	Students have to choose the Career Workshop that is most attractive to them and enroll through the bidding system.
Career Events	Feb-April	Career events, aiming to help students complement and consolidate relevant information and tools to increase the knowledge of the market and the success rate of recruitment processes.	Mandatory to attend a minimum of 1 Career Event during the Spring semester.	Students must enroll in the Career Events powered by Careers @ Nova SBE #MYC, by registering in Job Teaser, Nova SBE Career Center. In each event, we will inform the students how the attendance will be controlled.
CV Checkpoint (VMOCK)	Until Apr. 29 th	A platform to help you build a powerful CV, according to Nova SBE guidelines.	Students must attend CV checkpoint session and upload their CV on VMOCK until April 29th reaching a minimum of 70 points.	All students are automatically enrolled in this session. Vmock platform: Students will need to sign-up with Nova SBE email by creating a password.



Career Workshops

Bidding Codes and Guidelines



Career Workshops 2021

DESIGN YOUR CAREER

- Explore Your Career Options
- Careers with Impact
- Careers in Consulting

RECRUITMENT TOOLS

- Prepare for Behavioural Interviews
- Prepare for Assessment Centers
- Pitch your Personal Brand

Requisites & Bidding Guidelines

- You must bid and enroll in at least 1 Career Workshops.
- Workshop length is 1h30 maximum.
- Please be aware not to overlap your Career Workshop with other activities you might have.
- During the semester it will not be possible to make any exchanges, so choose wisely.
- Assessment: All workshops are evaluated on a Pass / Fail scheme, depending only on attendance.

Career Workshops

Syllabus



70013

Prepare for Assessment Centers

In this workshop, you will understand what is an Assessment Centre, and how you can better prepare for it.

You will experience the role of an Assessor, comprehend what an assessor looks for and how to evaluate competencies, and have the opportunity to participate in a Group Exercise and receive feedback from a member of the Careers @ Nova SBE.



70013

Prepare for Assessment Centers

Class Instructor

Careers @ Nova SBE team

Available Classes

February 16, 2022

12:30 pm – 2:00 pm

Format: Presential

Room: TBC

70020 Careers With Impact

In this workshop, students will have the opportunity to get testimonials from experienced professionals. They will be able to pose questions and learn from their experience. There will also be a lecture with an overview of the market.

Are you curious about how our alumni have developed their careers with impact? What do they think was most vital for their accomplishment? What are the skills you need to advance and succeed in this field? Which precious advice do they have to share with you? This workshop is for you.



70020

Careers With Impact

Class Instructor

Careers @ Nova SBE Team and Alumni

Available Classes

March 2, 2022

12:30 pm – 2:00 pm

Format: Online

70022

Explore Your Career Options

In this workshop you will learn:

- Tools to explore an array of career options from different perspectives that better suit your profile;
- Provide and receive feedback to/from your peers according to your interests, strengths, preferences, and personal fulfillment.
- A framework to develop and promote your self-knowledge so you become more confident and effective in navigating the twists and turns of your unique career path.

“Which job roles and companies could better match my profile and ambitions?”

"What are my industry interests?"

"What are my values and strengths?"

Your career will play a big role in your future. It can affect your identity, personal fulfillment, lifestyle, income, family, and social relations. In this workshop, we will help you answer these and other questions individually while creating dynamic group interactions with your peers.



70022

Explore Your Career Options

Class Instructor

Careers @ Nova SBE Team

Available Classes

February 9, 2022

12:30 pm to 2:00 pm

Format: Presential

Room: TBC

70027

Prepare for Behavioral Interviews

In this workshop, you will learn about:

- What is a Competency Based Interview (CBI) and what questions can you be asked;
- How do CBIs differ from other types of interviews and their objectives;
- How to prepare for CBI interviews;
- What to do when answering Competency Based Interview types of questions.



70027

Prepare for behavioral interviews

Class Instructor

Careers @ Nova SBE Team

Available Classes

March 2, 2022

12:30 pm – 2:00 pm

Format: Presential

Room: TBC

70034 Careers in Consulting

This workshop will help you make an informed decision on whether a career in Consulting could be an option for you, and it will provide you with all the information you need about the typical career path within the industry .We will discuss about the differences among the main types of consulting firms, their recruitment timelines, and the strategy you need to follow when applying for positions in the industry.

In addition, we will talk about the main skills recruiters look for, the most typical recruitment processes and how you can best prepare for them in the following months.



70034 Careers in Consulting

Class Instructor

Careers @ NOVASBE Team

Available Classes

February 9, 2022

12:30pm – 2:00pm

Format: Presential

Room: TBC

70035

Pitch your Personal Brand

Clearly communicating who you are is critical to helping others understand your unique value. In this workshop, you will learn:

- how to create a personal pitch, step by step, to communicate who you are in an effective and compelling way
- how to effectively share your academic and professional background, and your personal/professional goals
- how to use your elevator pitch to effectively attract and engage with your target audience
- how to share your story in a time frame



70035

Pitch your Personal Brand

Class Instructor

Careers @ NOVASBE Team

Available Classes

February 16, 2022

12:30pm – 2:00pm

Format: Presential

Room: TBC

Contacts

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