

INFORMATION SHEET (2020)	
University	<p>Grupo IBMEC Educacional Avenida Presidente Wilson, 118 Centro - Rio de Janeiro/RJ CEP: 20.030-020 BRAZIL</p>
Contact person for incoming students	<p>Fernanda Barros Vio da Silva (Student Development Manager) +55 (11) 3274 - 7110 Fernanda.vio@adtalembrazil.com.br</p> <p>José Guilherme Machado (International Relations Analyst) +55 21 4503-4049 Jose.machado@adtalembrazil.com.br</p> <p>Radovan Kouril (International Relations intern) +55 (11) 3274 - 7110 Radovan.kouril@ibmec.edu.br</p>
Contact person for outgoing students	<p>Fernanda Barros Vio da Silva (Student Development Manager) +55 (11) 3274 - 7110 Fernanda.vio@adtalembrazil.com.br</p> <p>Caio Cesar Marinho Rodrigues de Souza (International Relations Analyst) +55 11 3274-7110 Caio.souza@adtalembrazil.com.br</p> <p>Matheus Silveira Segala (International Relations Intern) +55 11 3274-7173 Matheus.segala@adtalembrazil.com.br</p>
Website of the international office	<p>Ibmec.br/Interambio http://www.ibmec.br/international-affairs</p>
Academic calendar (Estimated)	<p>These dates may change according to our Academic Department. Once we start the Application process we will send the final dates</p> <p>1st Semester/Term: Estimated for 10/02/2020</p> <p>2nd Semester/Term: Estimated for 04/08/2020</p>

Examination period(s)	<p>These dates may change according to our Academic Department Once we start the Application process we will send the final dates</p> <p>1st Semester/ Term: Estimated for: P1 – 10/04/2020 to 17/04/2020 P2 – 05/06/2020 to 12/06/2020 PS – 03/09/2020 to 09/07/2020</p> <p>2nd Semester/ Term: Estimated for: P1 – 25/09/2020 to 02/10/2020 P2 – 21/11/2020 to 28/11/2020 PS – 12/12/2020 to 18/12/2020</p>
Orientation session(s) for incoming students	<p>1st Semester/ Term: Estimated for 07/02/2020</p> <p>2nd Semester/ Term: Estimated for 01/08/2020</p>
No. of students you may accept	<p>Students each for one semester: as many as the home University wishes</p> <p>Students for one academic year: as many as the home University wishes</p>
Yearly based balance between incoming and outgoing students	<p>Yes</p> <p><input checked="" type="checkbox"/> No</p>
Length of the exchange period	<p>One year only</p> <p>One semester only</p> <p><input checked="" type="checkbox"/> Both one year or one semester</p>
Qualifications for incoming students	<p>Only Undergraduate (bachelor students or equivalent: 1st, 2nd, 3rd year-students)</p> <p>Only Graduate (master students or equivalent: 4th and 5th year students)</p> <p><input checked="" type="checkbox"/> Both Undergraduate and Graduate</p>
Nomination deadline(s) for admission	<p>We kindly ask our partners to comply with these dates!</p> <p>Nomination Deadline for 1nd Semester of 2020: 13/10/2019</p> <p>Nomination Deadline for 2nd Semester of 2020: 14/04/2020</p>
Application deadline(s) for admission	<p>We kindly ask our partners to comply with these dates!</p> <p>Application Deadline for 1st Semester/ Term 2020: 10/11/2019</p> <p>Application Deadline for 2nd Semester/ Term 2020: 12/05/2020</p>

Application material	<ol style="list-style-type: none"> 1. First, you have to nominate the students who are going to be at our exchange program through this link. Taking into consideration the deadline: http://bit.ly/IbmecNominationProcess2020 2. Then your students have to apply themselves at this link. Taking into consideration the deadline: http://bit.ly/IbmecApplicationProcess2020 <p>They should print the Application Form and the Learning Agreement, and put it together with the documents below.</p> <ul style="list-style-type: none"> • 1 Photo 3x4 or 5x6; • Health Passport; • Insurance; • Application Form; • Learning Agreement; • Academic Transcripts; <ol style="list-style-type: none"> 3. The student's documents should be sent to us in one PDF file by the Home University. We do not need hard copies. <p>We will send your students the complete list of the courses near the beginning of classes.</p>
Areas of study open for exchange students	<p>We open to the exchange students the same areas we open to our students:</p> <ul style="list-style-type: none"> • Administration • Economics • Media - Journalism • Civil Engineering • Mechanical Engineering • Production Engineering • Accounting Sciences • Media - Advertising and propaganda • Law • International Relations
Areas of study NOT available to exchange students	<p>We open to the exchange students the same areas we open to our students.</p>

ECTS equivalent/ Credits points system	<p>In Ibmecc we translate our system grades to ECTS system.</p> <p>The translation is based on the number of hours of each course the international student chooses:</p> <p>a) 4 hours per week course: 10 ECTS Credits b) 2 hours per week course: 5 ECTS Credits</p>
Webpage link to find the list of courses online	<p>We will send the last list of all the courses at our University with all the documents necessary for the Nomination and Application for the students.</p> <p>Have in mind that this list may be updated at the beginning of the Academic semester</p>
Course registration deadline(s)	<p>Our International Office will be in touch with the students before his or her arrival to assist in the process of choosing the courses. So he/she knows the schedule before the beginning of the classes. After the start of the semester the student will have one week to update his or her schedule.</p>
Language requirements	<p>At English Course Units – At least 80 TOEFL At Portuguese Course Units – Knowledge of Portuguese</p>
Language test certificate required?	<p>At English Course Units – At least 80 TOEFL At Portuguese Course Units – Knowledge of Portuguese</p>
Preparatory language course for incoming students	<p>We have a course called “Língua Portuguesa”, offered by our Communications Faculty. It is not a grammar class. But it talks communication skills in Portuguese</p>
Courses taught in English	<p>The list of courses will be sent to all exchange students near the beginning of classes.</p>
Courses taught in other languages	<p>Most of our courses are taught in Portuguese. No level required, but we recommend a B2 level.</p>
Student jobs available/allowed ?	<p>Yes <input checked="" type="checkbox"/> No</p>
Housing assistance	<p>We do not have housing on our campus. We can indicate housing options for our students with some of Ibmecc’s partners. Under their responsibility.</p>

Housing options	<input checked="" type="checkbox"/> We do not have housing on our campus.
Housing application deadline(s)	Ibmec does not offer in campus accommodation. Students must provide accommodation for themselves.
Cost estimates per month (in Euro) - Housing - Meals - Books - Local transports - Health insurance	<input type="checkbox"/> Housing – EUR \$ 600,00(nearly) <input type="checkbox"/> Meals – EUR \$ 800,00(nearly) <input type="checkbox"/> Local transports – EUR\$ 140,00 (buses or subway) <input type="checkbox"/> Health Insurance - The University does not provide medical. <input type="checkbox"/> It is compulsory for visiting students to take out insurance general medical and accident cover, including the cost of repatriation.
Additional fees to pay	No additional fees at IBMEC.
Compulsory health insurance coverage from your university	Yes <input checked="" type="checkbox"/> No The University does not provide medical insurance. It is compulsory for visiting students to take out general medical and accident cover, including the cost of repatriation.
Vaccines required to enter the country	Yes <input checked="" type="checkbox"/> No *Yellow Fever Vaccine are just required for those who will be at the following areas: http://www.cgbrasil.org/Templates/HomeTemplate.aspx?PostingId=162
Health facilities at the university	The University does not provide medical insurance. It is compulsory for visiting students to take out general medical and accident cover, including the cost of repatriation.
Pick-up service upon arrival?	From Airport: No From Train Station: No
Summer courses available?	We do not offer Summer courses
Other relevant information	-
Last update of this information	09/08/2019